



OWANECO LODGE 2024 Lodge Officer Election Information

Facts:

- Elections will be held at the June Induction weekend, May 31-June 2.
- Lodge Officers will serve a one-year term effective upon election.
- Officers must commit a great deal of time to the Lodge.
- Officers must be able to manage their time well and be able to make some sacrifices for the improvement of the Lodge.

Voting:

- Be under the age of 21.
- Be a dues paid Arrowman.
- Be an arrowman prior to the 2024 June Induction weekend.

Questions?

Jason Van Leeuwen
Lodge Adviser
adviser@owaneco.org

Qualifications:

- Be under the age of 21 for the entire term of office.
- Be a dues paid Arrowman.
- Be an arrowman prior to the 2024 June Induction weekend.
- Agree to do your best when serving as an officer.
- Submit the Officer Candidate form, letter, and signed commitment before the deadline.

Still Interested?

Fill out the Officer Candidate Form below and send it along with the signed commitment form, the signed responsibilities form, and a letter with your reasons for running and ideas for the job to: *Owaneco Lodge 313, 60 Wellington Rd, Milford, CT 06460.*

Please note that an interview **WILL** be required prior to the election during the Ordeal Weekend. This will be at the discretion of the Lodge Adviser and/or the Scout Executive.

DEADLINE – May 29, 2024 – NO LATE FORMS ACCEPTED!

2024 LODGE OFFICER ELECTIONS

2024 – ELECTIONS

Name: _____
 Address: _____
 City: _____
 State: _____ Zip Code: _____
 Phone: _____

District:
 Quinnipiac Aquila Saugatuck

Email Address: _____

I Wish To Run For The Following Positions:

Lodge Chief Vice Chief of Chapter Operations Vice Chief of Program
 Vice Chief of Inductions Vice Chief of Finance Vice Chief of Administration

I wish to run for Lodge Office. I understand that if I am elected, I am to do my best in serving others in the brotherhood of cheerful service. I realize the amount of time that will be required to handle the responsibilities related to the position. Finally, I will follow the rules and policies of the Order of the Arrow and my Lodge in order to better serve my fellow arrowmen, the council and the community.

Signed: _____

Date: ____/____/2024

Overview of Lodge Officer Positions

Snippet of Article 3 Section C-E of the Bylaws of Owaneco Lodge

The Officers of the Lodge and their duties shall be as follows, in order of precedence.

1. Lodge Chief
 - I. Presides over all meetings of the Lodge and its Executive Committee.
 - II. Appoints all operating and ad hoc committee chairmen with the approval of the Executive Committee.
 - III. Authorizes the formation of Ad Hoc Committees with the approval of the Executive Committee.
 - IV. Acts as an ex officio member of all committees.
 - V. Oversees the operations and activities of the Troop OA Representative Committee.
 - VI. Coordinates Lodge operations, other Lodge officers, and chairmen.
 - VII. Serves as the Lodge's voting representative on the Section's Council of Chiefs.
2. Lodge Vice Chief of Chapter Operations
 - I. As first Vice Chief, presides over all Lodge meetings and operations in absence of the Chief.
 - II. Maintains smooth and effective chapter operations.
 - III. Provides program and administrative resources to strengthen the chapters of the Lodge.
 - IV. Oversees inter-chapter activities.
 - V. Oversees the operations and activities of, and provide resources for, the Council Relations and Troop OA Representative Committees.
 - VI. Becomes the Interim Lodge Chief in the event that the Chief cannot complete their term and serves in this role until a new Chief is selected.
3. Lodge Vice Chief of Program
 - I. As second Vice Chief, presides over all Lodge meetings and operations in absence of the Chief and first Vice Chief.
 - II. Oversees the operations and activities of, and provides resources for, the Dance Team, Events, Service, Shows, and Training committees.
 - III. Acts as liaison between the Lodge Chief, Executive Committee, and the aforementioned committees.
 - IV. May be responsible for other aspects of Lodge programming at the request of the Lodge Chief or Executive Committee.
4. Lodge Vice Chief of Induction
 - I. As third Vice Chief, presides in absence of the Chief and the first two Vice Chiefs.
 - II. Oversees the operations and activities of, and provides resources for, the Ceremonial Team, Brotherhood, Elangomat, Unit Elections Committee and Vigil Honor.
 - III. Acts as liaison between the Lodge Chief, Executive Committee, and the aforementioned committees.
 - IV. Responsible for the cohesion and success of the Induction process.
5. Lodge Vice Chief of Finance
 - I. Presides in absence of the Chief and the first three Vice Chiefs.
 - II. Oversees the operations and activities of, and provides resources for the Trading Post committee.
 - III. Keeps an accurate, permanent record of all income and expenses of the Lodge.
 - IV. Gives a written year to date budget report for every regular Executive Committee meeting.
 - V. Chairs the Lodge Finance Committee.
 - VI. Proposes an annual budget for the Lodge to the Executive Committee, which shall amend the budget as needed and adopt it.
6. Lodge Vice Chief of Administration
 - I. Presides in absence of the Chief and the first four Vice Chiefs.

- II. Keeps an accurate, permanent record of all business transacted at all meetings of the Lodge and of the Executive Committee.
- III. Serves as an ex officio member of the Lodge Communications and Membership Committees.
- IV. Records attendance of meetings of the Lodge and Executive Committee.
- V. Acts as the official Historian of the Lodge, collecting such memorabilia, notes on events, and other relevant data as needed. They may form an ad hoc committee to assist in this duty.

Rules for Officers of Owaneco Lodge:

1. Officers must be under the age of 21 for their entire term of office.
2. The election of Lodge Officers shall occur annually before the end of June, the date shall be approved by the Lodge Executive Committee at least 3 months prior.
3. The term of office shall begin following the event at which the elections were held.
4. No officer may hold a chapter office or Lodge chairmanship during their term except as designated in Art. III C(5.v). This policy may also be overruled by a 2/3 majority of the Executive Committee.
5. Each officer is expected to attend all lodge events throughout the course of their term.

Removal of Lodge Officers

1. If a voting member of the Executive Committee, including Lodge officers, misses three consecutive regular meetings of the committee and/or the Lodge, they shall be removed from office and replaced, unless they have given proper notice of absence with reasonable cause.
 - I. With reasonable cause, an officer may be excused from a meeting by notifying the Lodge Chief of their intended absence.
2. The Supreme Chief of the Fire, with the advice of the Lodge Adviser, the Lodge Chief and the Executive Committee, may remove any officer who fails to fulfill the spirit and purpose of the BSA, OA, or Lodge, or who fails in his responsibilities as an officer.

By signing below, you are stating that you have read, and understand the responsibilities of running for Lodge Office. You understand that as a Lodge Officer you have a responsibility to the members of Owaneco Lodge and that you will serve your fellow Arrowmen to your best ability.

Lodge Officer Candidate Signature:

Parent Signature (If under 18)

2024 Owaneco Lodge Officer Commitment Form

Thank you for your interest in running for an officer position in Owaneco Lodge for the 2024-2025 term. New for this year and moving forward, we are asking that anyone running for office sign and agree to the commitments required for serving as a Lodge Officer. If you are under the age of 18, you must have a parent or guardian sign this as well.

By completing this form, you are agreeing that you will work to the best of your ability to fulfill all the responsibilities of your role and make improvements to your role. You understand the only way Owaneco Lodge will be successful is if all members of the Lodge Executive Committee (LEC) all actively participate in the development and functions of the lodge.

A Lodge officer is required to attend all meetings and lodge events, to the best of their ability. If you must miss an event or meeting, it is your responsibility to inform the Lodge Chief and Lodge Adviser as soon as you know you have a conflict. Additionally, you may be asked to help find a replacement for your duties at the event. LEC meetings are held in a hybrid environment both onsite at the Council Service Center, and online via Zoom. Attendance in-person is preferred, however virtual participation is also allowed of nessecary.

We understand that conflicts will arise, and we will make every attempt to be as flexible as possible. This is meant to help you understand what commitments the Lodge is looking for in an officer. Every case is different, and you are encouraged to discuss with the Lodge Adviser any concerns / conflicts you have prior to running for office.

The dates below are all the Lodge Executive Committee Meetings (held at the Council Service Center in Milford) and Lodge events that officers of the Lodge will be asked to attend. Please note that the Lodge Officer Retreat, bolded in the list below, is a required event. There is no hybrid option and all officers will be required to be in attendance.

June LEC Meeting – 6/24/24
Lodge Officer Leadership Retreat @ Camp Sequassen – 8/23-25/24
August LEC Meeting – 8/26/24
September Induction Weekend @ Camp Sequassen – 9/6-8/24
September LEC Meeting - 9/23/24
Fall Fellowship @ Camp Sequassen - 10/4-6/24
Lodge LLD @ Hoyt – 10/26-27/24
October LEC Meeting- 10/26/24
November LEC Meeting- 11/25/24
December LEC Meeting- 12/23/24
January LEC Meeting- 1/27/25
February LEC Meeting- 2/24/25
March LEC Meeting- 3/24/25
April LEC Meeting- 4/28/25
May LEC Meeting - 5/26/25
June Ordeal @ Camp Sequassen – 5/30-6/1

By signing below, you are stating that you have read, and understand the commitments of running for Lodge Office. You understand that as a Lodge Officer you have a responsibility to the members of Owaneco Lodge and that you will serve your fellow Arrowmen to your best ability.

Lodge Officer Candidate Signature:

Parent Signature (If under 18)
